

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	12/13/10	Open	Action	11/03/10

Subject: Awarding a Contract to JD Graphics for Purchase of Bus and Light Rail Pocket Timetables

ISSUE

Whether or not to award a Contract to JD Graphics for Purchase of Bus and Light Rail Pocket Timetables

RECOMMENDED ACTION

Adopt Resolution No. 10-12-_____, Awarding a Contract to JD Graphics for Purchase of Bus and Light Rail Pocket Timetables

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	34,475.95
Budget Source:	Operating	FY 12:	\$	82,796.73
Funding Source:	Local	FY 13:	\$	82,818.40
Cost Cntr/GL Acct(s) or	87	FY 14		48,266.33
Capital Project #:	630012			
Total Budget:	\$ 270,100.00*	Total Amount:	\$	248,357.41**

*Multi-year encumbrance

**Not including sales tax

DISCUSSION

On September 13, 2010, the Board authorized release of an Invitation to Bid (ITB) for Printing of Bus and Light Rail Pocket Timetables. Staff released an ITB on September 27, 2010 for a 3-year contract for the Purchase of Bus and Light Rail Pocket Timetables. Staff sent ITB documents to 26 firms and the solicitation was advertised in publications of general circulation. The solicitation was also posted on RT's website under Contracting Opportunities.

On October 21, 2010, RT received bids from seven firms, including JD Graphics, Dillingham Ticket Company, Capital Graphics, American Lithographers, New Direction Services, Dome Printing, and Sierra Office Supply and Printing, as listed below:

<u>Company</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Total Bid Price</u>	<u>Ranking</u>
JD Graphics	82,742.24	82,872.93	82,742.24	\$ 248,357.41	1
Dillingham Ticket Co.	87,400.82	87,524.97	89,120.32	\$ 264,046.11	2

Approved:

Presented:

FINAL 12/7/10

General Manager/CEO

Manager, Marketing and Communications

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<u>Company</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Total Bid Price</u>	<u>Ranking</u>
Capital Graphics	88,381.52	88,555.57	88,381.52	\$ 265,318.61	3
American Lithographers	88,846.73	91,810.03	94,859.76	\$ 275,516.52	4
New Direction Services	134,158.87	134,355.62	134,158.87	\$ 402,673.36	5
Dome Printing	252,813.22	253,009.24	252,813.22	\$ 758,635.68	6
Sierra Office Supply & Printing	384,745.60	385,148.39	384,745.60	\$1,154,639.59	7

This procurement is based on awarding the contract to the lowest responsive bidder. Since JD Graphics was the low responsive and responsible bidder, staff recommends that the Board award a 3-year contract to JD Graphics for Purchase of Bus and Light Rail Pocket Timetables, for an amount not to exceed \$248,357.41, plus applicable sales tax.

RESOLUTION NO. 10-12-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

December 13, 2010

**AWARDING A CONTRACT TO JD GRAPHICS FOR PURCHASE OF
BUS AND LIGHT RAIL POCKET TIMETABLES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract between Sacramento Regional Transit District, therein referred to as "RT," and JD Graphics, therein referred to as "Contractor," whereby Contractor agrees to provide Bus and Light Rail Pocket Timetables, as specified, for an amount not to exceed \$248,357.41, plus applicable sales tax is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Contract.

STEVE MILLER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By:

Cindy Brooks, Assistant Secretary